

Spring Lake Library Board of Trustees Meeting

Wednesday October 11, 2017

The meeting was called to order at 5:03 pm

Harry Zarb, Susan Burrus, Syd Whalley, Bob Drasheff, Megan Rigney, Jen Winn, Cyndee Baumgartner, Janet Boldt & Christine Mawn were in attendance.

Motion to approve the minutes was made by Susan, seconded by Syd. Minutes were approved.

-notice of any future meeting changes will be posted on the SL Boro website with adequate notice.

-Bob updated the Board on the rent negotiations with the SL Community House. It was decided that the SL Library will, starting retroactively on October 1, 2017, pay \$3000/month rent to the SL Community House. Starting on July 1, 2018, the SL Library will raise the amount to \$4000/month, inclusive of all fees for use of rooms in the Community House and setup/breakdown of all programs, when mutually agreeable to both parties. A motion was made to approve new rental agreement by Syd, seconded by Christine. The motion was unanimously approved (with Bob abstaining as he is also a member of the SL Community House Board of Directors). A resolution will be written and submitted to Town Hall.

-Ad Hoc Personnel & Policy Committee: Cyndee has written a job description for the Library Director and Janet has now begun to review it for any changes.

-Thank you to Janet for all of her work creating a GSuite for the Board to post and share all things library related!

Janet's report:

-there was a large increase in new borrowers over the summer!

-an antique table was donated to the Library. The top of the table needs to be refinished, so a motion was made by Christine, seconded by Susan to allow Janet to spend up to \$500 to restore the table. It was unanimously approved.

-Janet would like to begin improving the look and efficiency of the children's area, as well as possibly replacing some of the bookcases throughout the library, and will research prices and options.

-the 10th annual Art Show will be the 1st Saturday of August. Changes this year include; keeping the entire event downstairs, art will be displayed throughout the month on the upstairs railings in the library, and set up will start one hour earlier.

-trustees membership cards were distributed

-summer events (Erin Wade, Adriana Trigiani, essential oils, pet festival, art show, Al Fuentes) were all well attended. Upcoming events include Ichabod Crane, Entertaining in the White House and and Holiday music show.

Andrea's Report:

-overview of all paid programs for adults, kids and teens: New classical drawing class is doing well; meditation, bridge, mah jongg, SAT/ACT, Chess and art club all well attended. Free kids programs (story hour, music hour, coloring club & lego club)all doing well. Summer programs (slime, 1 man circus, butterfly fun) all big hits.

-there were several community outreach visits with HW Mountz and SL Rec. Tech Tuesday has started up again.

-Harry & Syd attended a NJ Library Trustee Association class and relayed pertinent information back to the Board.

-Syd gave a presentation on the history of the SL Library and the SL Library Board's structure and function.

Meeting was adjourned at 6:32

Next meeting will be December 13, 2017 at 5:00pm.