

# Spring Lake Library Board of Trustees Meeting

Wednesday December 12, 2018

## The meeting was called to order at 5:04 pm

Cyndee Baumgartner, Harry Zarb, Susan Burrus, Megan Rigney, Jen Winn, Jim Stokes, Janet Boldt, Ray Boccutti & Christine Mawn were in attendance.

-Motion to approve the minutes was made by Susan, seconded by Christine. Minutes were approved. Thank you to Megan for taking the minutes for the October meeting in Christine's absence.

-A motion was made Susan, seconded by Christine, to eliminate the December meeting and replace it with a meeting in July. Motion passed. If additional meetings are needed, they will be scheduled and announced/advertised on the Library website.

-A committee was formed (co-chaired by Megan & Jen, and including Jim & Susan) to bring specific ideas to our next meeting re: the upcoming centennial of the Library celebration. Harry will work on historical accuracy. A motion was made by Syd, seconded by Megan to spend up to \$10,000 on the Centennial budget.

-Cyndee shared a letter thanking the librarians and Community House for the success of the Mitch Albom event. She will send it to the Coast Star. She also shared a letter thanking the participants and organizers of the Art Show.

-Jim reported on the NJ State Trustees Meeting he attended.

-a motion was made by Christine, seconded by Harry to contribute \$1500 to the Community House for snow removal for the 2018-19 winter season.

## Janet's Report:

-After reviewing 2 estimates, a motion was made by Christine, seconded by Susan to hire the Ivy Group to complete the Library's strategic plan. Ray will lend his expertise as an internal facilitator.

-Our new bookshelves will be installed on December 18. The library will open at 3 to accommodate the workers.

-A motion was made by Christine, seconded by Susan to pay up to \$3000 to have a newspaper storage unit built.

-Hoopla has been a huge success!

-The library is looking for a paige to work 5 hours a week at \$10/hr re-stocking shelves.

-The author Paula McLain will speak at the library on Feb 20. We will only need to pay her travel and lodging.

-it was decided that the library will be closed on Christmas Eve and New Year's Eve.

## Andrea's Report:

-Mindful Meditation and Drawing class both going strong. SAT courses have been successful.

-Free ongoing programs doing well. Halloween Magic show had 90 people in attendance! Storytime with Mrs Claus coming up soon.

-Tech Tuesday will take a break for the holidays and restart on Jan 8.

-Marketing: creating business cards for Janet and Andrea, plus promo flyers for new residents.

-Andrea attended a Performer Showcase and saw great options for children's programming and fulfilled professional development hours

A motion was made by Susan, seconded by Christine, to adjourn the meeting. Meeting was adjourned at 6:45.

**Next meeting will be January 9 at 5:00pm.**