

# **Spring Lake Library Board of Trustees Meeting (Reorganization meeting)**

**Wednesday, March 14, 2018**

**The meeting was called to order at 5:05 pm**

Cyndee Baumgartner, Harry Zarb, Syd Whalley, Megan Rigney, Jen Winn, Jim Stokes, Janet Boldt & Christine Mawn were in attendance.

-Motion to approve the minutes was made by Syd, seconded by Harry. Minutes were approved.

-We welcomed Jim Stokes! He was sworn in by Cyndee as our newest trustee.

-After a discussion, a motion was made by Jen, seconded by Megan, that all Spring Lake Library employees will need a fingerprint/background check. SLL will pay this expense for current employees, while any new employees will cover the expense themselves.

-Trustees were reminded to complete their finance disclosures with the state

-A discussion was had regarding employee raises following the borough guidelines.

-Syd brought to our attention that the "History of the SL Library" page on our website is actually the history of the Community House. Janet will add a paragraph about the Library, in advance of our 100 year anniversary.

-A motion was made by Christine, seconded by Harry to approve our new yearly Evaluation Template.

## **Janet's Report:**

-there will be a meeting in April re: planning August Art Show

-Books were donated to pediatricians' offices via the Reach Out and Read NJ program

-Organization and Heart Health programs were well attended. Future programs include Celtic Tales (3/24), Master Gardener (3/24), The Music of Neil Diamond (5/9) and the popular Pet Festival (5/12)

-Professional development included a program sponsored by Random House and one on Best Practices in Monroe.

-there was an update on the Library checkbook (donations) and petty cash (\$250)

-Re: Budget, Janet met with Robin and went over every line item; furniture budget was raised & Edmunds was added.

-we will be going back to charging fines for residents, as there was little change noticed

-Bookcase update: we've gotten 2 bids on solid wood cases and waiting on a 3<sup>rd</sup>.

-Hoopla is a new streaming service for libraries (already being used in Bradley & OCC libraries). A motion was made by Syd, seconded by Christine to subscribe to Hoopla at a price of \$1000/year.

## **Andrea's Report:**

-Drawing continues to thrive. Chess was cancelled for personal reasons. Plans are in the works for Mindful Meditation, Bridge & Mah Jong.

-SAT class is looking for a new math instructor. Also adding a free practice test and we are looking to track students score improvements.

-preschool story hour was replaced with an after school story hour. Other kids programs are ongoing.

-Community Outreach visits are scheduled with the K, 2 & 5<sup>th</sup> grade classes at Mountz & Pee Wee Rec this summer

**Next meeting will be May 2, 2018 at 5:00pm**